



# Exchange Program Guide 2014-2015

for The University of Sydney, Australia

[www.sydney.edu.au/studyabroad](http://www.sydney.edu.au/studyabroad)



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## Section 1: Introduction to the University

### Contact details for International Exchange Program

The International Exchange Program is part of the Study Abroad and Exchange Unit within International Services. All Exchange Advisers are responsible for both inbound and outbound students for specific countries around the world. Applications to study at the University of Sydney should be sent to International Services, who will liaise with academic departments, as required. Where our exchange partnership is discipline-specific (eg: Law or Sydney College of the Arts), there may also be contacts within these schools that you might regularly work with. If you require these details, please contact International Services.

#### General Details

Study Abroad & Exchange Unit

International Services

Level 4, Jane Foss Russell Building G02

University of Sydney

NSW 2006, Australia

Telephone: +61 2 8627 8322 (office hours); +61 481 012 916 (emergency after hours)

Fax: +61 2 8627 8390

Email: [study.abroad@sydney.edu.au](mailto:study.abroad@sydney.edu.au)

Email: [international.exchange@sydney.edu.au](mailto:international.exchange@sydney.edu.au)

Web: <http://sydney.edu.au/future-students/study-abroad-exchange/contact-us.shtml>

#### Head

##### Ms Veronica Wong

Head – Study Abroad and Exchange

(Overall management of the unit covering study abroad, exchange, internships and international agreements)

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#### Exchange Team

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#### The Americas (plus Spain) & Middle East

##### North America

- Canada
- USA

##### Latin/South America (plus Spain)

- Brazil
- Chile
- Colombia
- Mexico
- Spain

##### Middle East

- Israel

#### Asia-Pacific, Europe (plus United Kingdom)

##### Asia-Pacific

- All of Asia plus New Zealand

##### Europe (plus United Kingdom)

- All of Europe (excluding Spain)
- Ireland
- United Kingdom

## Location and Campuses

The central Camperdown/Darlington campus of the University of Sydney is located approximately 3 kilometres southwest of the heart of the City of Sydney (<http://sydney.edu.au/about/campuses/>).

Faculties located here include Agriculture and Environment; Architecture, Design & Planning; Arts & Social Sciences; Business School; Education & Social Work; Engineering & Information Technologies; Law; Medicine; Pharmacy; Science and Veterinary Science.

Dentistry; Health Sciences; Nursing & Midwifery; Sydney College of the Arts (SCA) and Sydney Conservatorium of Music; plus some facilities for Agriculture and Environment and Veterinary Science are located on other campuses.

## Semester dates

### 2014 Semester 1 (March semester)

Meet and Greet Sessions:	Monday 17 – Friday 21 February
Orientation & Enrolment:	Monday 24 February
University Union O'Week:	Wednesday 26 – Friday 28 February
Classes Begin:	Monday 3 March
Mid-semester Break:	Friday 18 – Friday 25 April
Classes End:	Friday 6 June
Study Vacation Period:	Monday 9 June – Friday 13 June
Examinations and Semester End:	Monday 16 June - Saturday 28 June

### 2014 Semester 2 (July semester)

Meet and Greet Sessions:	Monday 14 – Friday 18 July (to be confirmed)
Orientation & Enrolment:	Monday 21 July
Classes Begin:	Monday 28 July
Mid-semester Break:	Monday 29 September – Friday 3 October
Classes End:	Friday 31 October
Study Vacation Period:	Monday 3 – Friday 7 November
Examinations and Semester End:	Monday 10 – Saturday 22 November
University closedown:	Monday 22 December 2014 – Friday 2 January 2015 (inclusive)

### 2015 Semester 1 (March semester) - TENTATIVE

Meet and Greet Sessions:	Monday 16 – Friday 20 February (to be confirmed)
Orientation & Enrolment:	Monday 23 February
University Union O'Week:	Wednesday 25 – Friday 27 February
Classes Begin:	Monday 2 March
Mid-semester Break:	Friday 3 - Friday 10 April
Classes End:	Friday 5 June
Study Vacation Period:	Monday 8 – Friday 12 June
Examinations and Semester End:	Monday 15 – Saturday 27 June

### 2015 Semester 2 (July semester) - TENTATIVE

Meet and Greet Sessions:	Monday 13 – Friday 17 July (to be confirmed)
Orientation & Enrolment:	Monday 20 July
Classes Begin:	Monday 27 July
Mid-semester Break:	Monday 28 September – Friday 2 October
Classes End:	Friday 30 October
Study Vacation Period:	Monday 2 – Friday 6 November
Examinations and Semester End:	Monday 9 – Saturday 21 November
University closedown:	Monday 21 December 2014 – Friday 1 January 2015 (inclusive)

### Public Holidays

	2014	2015
New Year's Day	Wednesday 1 January	Thursday 1 January
Australia Day	Monday 27 January (substitute)	Monday 26 January
Good Friday	Friday 18 April	Friday 3 April
Easter Monday	Monday 21 April	Monday 6 April
Anzac Day	Friday 25 April	Monday 27 April (substitute)
Queen's Birthday	Monday 9 June	Monday 8 June
Labour Day	Monday 6 October	Monday 5 October
Christmas Day	Thursday 25 December	Friday 25 December
Boxing Day	Friday 26 December	Saturday 26 December

An overview of important dates at the University of Sydney can be found at: <http://sydney.edu.au/about/dates/>

## Section 2: Admission and Application Requirements

### Academic Eligibility

#### General Academic Requirements for admission

At the time of application, applicants should have:

- Completed at least **one year of study** towards a degree\* at a recognised institution in your home country and are continuing towards the degree of your home institution#;
- A cumulative grade calculated over all results achieved in their degree which is equivalent to either a/an:
  - Cumulative GPA of 3.0 on a 4 point scale; OR
  - Overall B average; OR
  - Overall "C" in the ECTS grading scale.
- Students who wish to access postgraduate coursework or research must have completed the equivalent of an Australian Bachelor degree and submit substantiating evidence.
- Postgraduate research applicants must have written support from their supervisor in their home university, and a supervisor at the University of Sydney who has agreed to support their research whilst on exchange at the University of Sydney. A one page research proposal is also required.

\* Exceptions may apply to some partners in the United Kingdom only, as negotiated under partnership agreements.

# Students in Canada and the USA who have transferred from Community Colleges, must have completed at least one semester of study at the nominating (home) university. The additional semester or more can be made up of transfer credit from the Community College. A GPA or equivalent of 3.0 at the home university must still be achieved.

### English Proficiency

#### English Proficiency Requirements for admission

**If English is not a student's FIRST language they must demonstrate proficiency in English before admission can be confirmed.**

<http://sydney.edu.au/future-students/study-abroad-exchange/admission/english-language.shtml>

If you have completed accepted senior secondary/tertiary studies in English in an approved country listed below, you are not required to present proof of English proficiency.

American Samoa; Australia; Canada, Fiji; Ireland; Kenya;  
New Zealand; Northern Ireland, Papua New Guinea; Singapore; Solomon Islands;  
South Africa; United Kingdom; USA; Zambia

Acceptable minimum language qualifications include the following tests. Results must be no more than two years old at the time of application.

- **IELTS** Overall band score of 6.5 or better with minimum of 6.0 in each band.
- **TOEFL PBT** (Paper based) 577 or higher plus TWE (Test of Written English) at 4.5 or higher.
- **TOEFL CBT** (Computer based) 233 or higher, Essay rating 4.5 or higher
- **TOEFL iBT** (Internet based) overall score of 90 or higher, minimum 21 in writing score.
- **CCPE Cambridge Certificate of Proficiency in English** result of B pass or better
- **International Baccalaureate (IB)** according to the following criteria:
  - No further proof if all subjects were taken in English;
  - Group 1 Language A1 English pass at either Higher or Standard Level;
  - Group 2 Language A2 English pass at either Higher or Standard Level.
  - Language B English at Higher Level with a Grade of 4 or more.
  - Language B English at Standard Level with a Grade of 5 or more.

One year of full-time study in English (eg: 60 ECTS for Europe) is also acceptable and must be supported by documentation such as a transcript.

## English Proficiency (continued)

In addition, the following additional country specific tests have been approved for the Study Abroad and Exchange Programs as an alternative to the tests mentioned above:

- **Denmark** – Studentereksamen High School Leaving Certificate score of Grade 8 or better for English A, Grade 10 or better for English B, Level B
- **Finland** – Upper Secondary School Certificate grade of 8 or better in English or English A language
- **Germany** – High School leaving Certificate (Arbitur) grade 3 or better (on a 6 point scale) in Advanced Level English (LF)
- **Hong Kong** – Advanced Level Exam B pass or better in Use of English
- **Malaysia** – STPM Sijil Tinggi Persekolahan C pass in 920 English, B pass in 914 English **OR** GCE Ordinary Level score of B Pass or better in the subject English
- **Norway** – Vitnemal grade of 4 or better for upper secondary school English
- **Singapore** – GCE Ordinary Level score of B Pass or better in the subject English or completion of accepted secondary/tertiary studies in English
- **Sweden** – Avgangsbetyg / Slutbetyg grade of VG or better in Upper Secondary School English
- **The Netherlands** – VWO grade of 8 or better for English in Level 6.

### Concessional Entry Requirements (not applicable for Architecture, Design and Planning)

In some cases, inbound study abroad or exchange students with the following scores can be provided with a *Firm Offer of Admission* but certain conditions will apply.

- **IELTS (6.0+ minimum of 5.5 in each band)**
- **TOEFL iBT (overall score of 85-89, Minimum Writing score of 18)**
- **TOEFL Paper based (overall score of 550, Minimum TWE of 4.0)**

These students **MUST** enrol in the unit of study titled **WRIT1000 Writing English: Style and Method (6 credits)** (<http://sydney.edu.au/courses/uos/WRIT1000/writing-style-and-method>) or **WRIT1001 Writing and Rhetoric 1: Academic Essays (6 credits)** (<http://sydney.edu.au/courses/uos/WRIT1001/writing-and-rhetoric-academic-essays>) in their first semester of study at the University of Sydney. These students will also only be permitted to enrol in 1000 or 2000 level undergraduate units of study for their remaining 18 credits of enrolment.

Students admitted to the University of Sydney under a discipline-specific agreement (eg: Business only; Law only, etc.) are restricted to units of study within this discipline; however, one unit of study (6 credits) may be taken outside of this area. For students admitted under concessional entry requirements, WRIT1000 or WRIT1001 will count as their one unit of study outside the host faculty.

Please note that the following faculty will **NOT** accept students admitted under the concessional entry requirements – Faculty of Architecture, Design and Planning.

### English language Proficiency for the Student Visa

While requirements above are sufficient for admission to the University of Sydney, citizens of some countries may need to provide additional evidence of English Proficiency in order to obtain an Australian student visa, which may include sitting a compulsory IELTS test. Students should refer to the on-line assessment for their country of citizenship (<http://www.immi.gov.au/students/students/chooser/>). The eligibility requirements are listed under section 3 in this visa search and evidence of English language skills should be listed here. The visa Sub-class for all exchange students is Non-Award-575.

### English Language Support

#### Centre for English Teaching (CET)

Students who do not hold any of the above qualifications may take one of the many Academic English courses offered through the Centre for English Teaching (CET). Students who fall short of the above qualification in either writing or speaking, may consider the 5 week intensive courses for Intensive Academic Writing (IAW) or Intensive Academic Speaking (IAS).

Tuition fees apply for all CET courses (<http://sydney.edu.au/cet/>). Students studying at CET will be required to pass an exit exam before they will be admitted into the University of Sydney to take mainstream classes.

Students intending to study at CET prior to their exchange semester can apply for one student visa ('packaging') to cover both the English and the Exchange studies. Students intending to do this should inform International Services at the University of Sydney as soon as possible.

## Application Procedures

### *How to apply*

In order to complete the application process for the Study Abroad and Exchange Programs, students must complete two documents which can be downloaded at:

<http://sydney.edu.au/future-students/study-abroad-exchange/admission/application.shtml>

1. Study Abroad Application Form
2. Unit of Study Enrolment Form

Application instructions are available on our website, as well as further program information such as costs, eligibility requirements, courses (units of study) available to visiting students, etc.

**An official nomination letter** from the home university supporting the selection of the applicant as an exchange candidate must accompany all completed applications. Additional supporting documentation must also be included, eg: complete academic transcripts (undergraduate and postgraduate), as well as, portfolios for Architecture and Visual Arts and audition Auditions should be on DVD (region free) for the Conservatorium of Music.

**Proper certifications and translations are essential. (see section below)**

### *Deadlines*

Due 30 November ..... For Semester 1 (early March – late June)

Due 30 April..... For Semester 2 (late July – late November)

### *Document Submission Guidelines*

The University of Sydney accepts scanned documents submitted online in support of applications for admission to courses of study. All supporting documents must be true and complete records. You should be prepared to provide original documents or original certified copies of supporting documents upon request at any time. Detailed checking of supporting documents is an inherent element of our admissions process and may involve contacting the original issuing authority or relevant tertiary admissions centre, or other organisation (whether education or otherwise), or individual, whether in Australia or overseas, to verify documents. A failure to provide documents on request, or the discovery of either fraudulent documents or a misrepresentation of true circumstances in association with your application, may lead to the rejection of your application for admission, the withdrawal of your offer, or the cancellation of your enrolment.

Documents submitted in a language other than English must be accompanied by a complete English translation. The University accepts translations to English made by an accredited translator with a government body, the Registrar of the issuing institution or, for international applicants, registered University of Sydney education agents who have been designated as translators. Applicants from the Peoples' Republic of China may have their academic transcripts referred to the Ministry of Education's China Academic Degrees and Graduate Education Development Centre (CDGDC) for authentication.

## Application Outcomes

### *When are application outcomes available?*

Applications are processed on a rolling basis as they arrive, however, peak processing periods are October to February and April to June. Offer letters are normally sent between 2 to 3 weeks after the application is received. The waiting time may be extended during peak periods or if the original documentation submitted is incomplete or not properly certified.

### *Accepting the Offer*

Once students received the Firm Offer letter, they are required to formally confirm their acceptance of this offer. Instructions for completing the acceptance can be found at:

<http://sydney.edu.au/future-students/study-abroad-exchange/offer/accepting.shtml>.

Students must also pay for Overseas Student Health Cover (OSHC) at the time of acceptance.

Once the acceptance and payment have been processed, the University of Sydney is able to issue the visa documents (electronic Confirmation of Enrolment or eCOE).

## Student Visas

*When are visa documents (eCOE) sent?*

The electronic Confirmation of Enrolment (eCOE) can be sent as soon as a student accepts their offer and pays for their Overseas Student Health Cover (OSHC). Turnaround from acceptance is normally within the week.

*Where can I find further information about visa requirements?*

Australian Department of Immigration and Border Protection (DIBP) –<http://www.immi.gov.au>

Students coming with the purpose of studying in Australia should normally enter Australia on a **student visa** which must be obtained **prior** to arrival in Australia. Exchange students should apply for the **student visa** sub-class called **Non-Award Sector: Temporary Visa (Subclass 575)**. (<http://www.immi.gov.au/Visas/Pages/575.aspx>)

Exchange students are normally eligible for streamlined student visa processing which results in a simpler visa assessment process (<http://www.immi.gov.au/students/streamlined-student-visa-processing.htm>). Students who are not eligible will be assessed depending on their country of citizenship. Citizenships are classified according to Assessment Levels (ALs) which range from AL 1 (simplest procedure to obtain a visa) to AL 4 (more involved procedure). - <http://www.immi.gov.au/students/student-visa-assessment-levels.htm>

Students should use the DIBP Visa Wizard to help them find the appropriate visa:

<http://www.immi.gov.au/visawizard/>

It is **not** recommended that students enter Australia on a tourist visa, hoping to change visa status after arrival. Apart from the extra costs incurred for obtaining two visas, there is no guarantee that immigration officials will permit entry if they believe a visitor is actually meant to be a student. If denied entry, students will have to leave Australia and travel to Asia or New Zealand before applying for their student visa off-shore. This process can take some time.

Students from some countries may be eligible to apply for a working holiday visa which will allow them to also study for up to a maximum of 4 months (which covers only one semester of study). However, please note a recommendation of this visa is that students purchase their own private health insurance. Only applicants for a student visa are eligible for Overseas Student Health Cover (OSHC) offered through the University of Sydney.

The student visa application charge is currently AUD\$535. This fee may increase on 1 July each year.

*Work Permit & Work Rights*

Students are automatically given permission to work (PTW) with their student visas, however, the following conditions apply:

- Students are not allowed to work until they have started their course of study (as determined by the course start date on their eCOE).
- Students can work no more than 40 hours per fortnight during semester, however, they may work unlimited hours during the official University vacations. Please note that DIBP strictly enforces this rule and students found in breach may be deported.

## Section 3: Studying at the University of Sydney

### Academic Matters

<i>Academic Year</i>	<p>The University of Sydney's main academic year runs over two main semesters. The academic year begins early March and ends late in November.</p> <p>There is a short winter semester in July, between the two main semesters. There is a summer semester which runs through December to late February. Exchange students may enrol in these semesters, however tuition fees are not waived.</p>
<i>Link/s to detailed subject or course descriptions:</i>	<p>Units of study for a given year are usually released by October of the previous year.</p> <p>A full list of undergraduate and postgraduate units of study offered to Study Abroad and Exchange students is accessible at the following website –</p> <p><a href="http://sydney.edu.au/future-students/study-abroad-exchange/international-students/available-units.shtml">http://sydney.edu.au/future-students/study-abroad-exchange/international-students/available-units.shtml</a></p>
<i>Restricted/closed Departments</i>	<p>Closed and restricted disciplines, including special admission requirements, are listed on page 3 of the <i>Unit of Study Enrolment Form</i>. All applicants must complete this form, in addition to the main Study Abroad Application Form. (<a href="http://sydney.edu.au/future-students/documents/study-abroad-exchange/Sydney-Uni-Study-Abroad-Exchange-UoS-Enrolment-Form.pdf">http://sydney.edu.au/future-students/documents/study-abroad-exchange/Sydney-Uni-Study-Abroad-Exchange-UoS-Enrolment-Form.pdf</a>).</p> <p><b>NOTE: Law, Medicine and Psychology are only available at the undergraduate level, coded numerically between 1000-3000.</b></p> <p><b>NOTE: Undergraduate students are not permitted to enrol in postgraduate units of study (usually numbered 5000 level and higher)</b></p> <p>Students admitted to the University of Sydney under a discipline-specific agreement (eg: Science) are restricted to units of study within this discipline (eg: Science only). However, 6 credits (one unit of study) out of a full-time load of 24 credits (4 units of study), may be taken outside of this discipline per semester.</p>
<i>Internships</i>	<p>The Study Abroad Internship Program is open primarily to fee-paying Study Abroad students. Places may be made available to exchange students on a very limited basis. Information about the program, including eligibility criteria, can be found at <a href="http://sydney.edu.au/future-students/study-abroad-exchange/internships.shtml">http://sydney.edu.au/future-students/study-abroad-exchange/internships.shtml</a>.</p>
<i>Study Load</i>	<p>Normal study load per semester is 24 credits.....4 units of study</p> <p>Minimum study load per semester is 18 credits .....3 units of study (student visa condition)</p> <p>Maximum study load per semester is 30 credits .....5 units of study</p> <p>The University of Sydney assesses enrolment status by the number of credit points a student is taking, not the number of classes or number of contact hours. The normal study load ie: 24 credits, refers to the load a student would undertake per semester to graduate in the standard time frame for their degree. Most units of study are each worth 6 credit points. Students will normally be required to enrol in 4 units of study at 6 credits each per semester.</p> <p>The relationship between the level of student effort in a unit of study and the credit point value of that unit is articulated and defined within the context of all of the courses sharing that unit of study. Faculties use credit points to monitor student work-load on the basis that 24 credit points equates to the effort expected of a full-time student, studying 36-48 hours per week. A credit point should therefore equate notionally to a minimum expectation of 1.5 – 2 hours of student effort. There is no underlying necessity that "equal credit points" imply "equal amounts of work" or "equal load" across different courses of study offered by the University. However, faculties are encouraged to develop clear and consistent guidelines regarding how they define a credit point in terms of the student workload, contact hours, assessment and examination requirements applying to their own discipline and courses.</p> <p>Source: <i>Academic Board Resolutions: Creation, Variation and Deletion of Award Courses and Units of Study Policy</i> (December 2010); item 2.6 (<a href="http://sydney.edu.au/policies/">http://sydney.edu.au/policies/</a>)</p>
<i>Enrolment Procedure</i>	<p>Where possible, students are pre-enrolled prior to arrival in Sydney. Prerequisites are checked, and where units require pre-approval before enrolment, the Study Abroad and Exchange Programs Unit arranges this. Subject to approval being granted where required, students are then enrolled according to their preferred units of study, up to 24 credit points, but in no less than 18 credits. Students who are unable to be enrolled in at least 18 credit points will be required to enrol in-person during Orientation. As few units of study have quotas, students are not normally disadvantaged by waiting to enrol in-person. This enrolment process cannot be done on-line and must be done by staff at the University of Sydney.</p>



## Academic Matters (continued)

<i>Enrolment Variation (Add &amp; Drop period)</i>	<p>After semester begins, students have a four week Enrolment Variation Period where changes can be made without penalty (ie: changes do not appear on final record):</p> <p>Adding units of study ..... Until the end of second week of classes</p> <p>Dropping units of study ..... Until 31 March for March semester and 31 August for July semester</p> <p>After the 31 March or 31 August, students may still drop units of study, however, these will remain on the student's academic record and marked as follows:</p> <p>Last day to discontinue without fail (DC) ..... End of week 7 or 8 (approximately late April or mid Sep)</p> <p>Last day to discontinue with fail (DF) ..... Last day of lectures</p> <p>Students can never drop below 18 credit points at any time as this would put them in breach of their visa conditions. If a student fails to complete the assessment tasks and has not discontinued by the dates listed above, the result will be a Fail (FA) or Absent Fail (AF) which will remain on their academic transcript.</p>
<i>Class Timetables / Schedules</i>	<p>The University of Sydney does not produce a catalogue of class schedules. Class schedules, or timetables, are not usually available until the week prior to the beginning of classes. <b>All enrolment is subject to successful timetabling, which occurs after a student has enrolled in their chosen units.</b></p> <p>Students are not able to choose units of study to meet a preferred class schedule. Students will be able to print a personalised computer generated timetable based on their enrolment. If students experience clashes or conflicts in their schedule, they are able to make enrolment variations to resolve these during the first two weeks of class.</p> <p>Students who enrol in units of study at different year levels (ie. 1000 and 3000 level) or across different faculties (ie. Health Sciences and Engineering) may have increased schedule conflicts as these class combinations would be highly unusual.</p> <p>Few units of study have quotas, however, students are advised during Orientation if these exist and for which units of study.</p> <p><a href="http://sydney.edu.au/current_students/student_administration/timetables.shtml">http://sydney.edu.au/current_students/student_administration/timetables.shtml</a></p>
<i>Academic Support During Semester</i>	<p>Lecturers and tutors normally advise students of consultation times during lectures and tutorials. Students may also consult with the Faculty, School or Department Offices.</p> <p>The Learning Centre (LC) also provides support for students during semester (<a href="http://sydney.edu.au/stuserv/learning_centre/">http://sydney.edu.au/stuserv/learning_centre/</a>). They offer a range of workshops in study skills, academic reading and writing, oral communication, examination skills, and postgraduate research and writing skills. These are free of charge and cannot be taken for credit.</p> <p>Students having difficulties are urged to take action as soon as possible and seek guidance from their Exchange Adviser.</p> <p>More information about studying in Sydney and the teaching system can be found at: <a href="http://sydney.edu.au/future-students/study-abroad-exchange/international-students/study-at-sydney.shtml">http://sydney.edu.au/future-students/study-abroad-exchange/international-students/study-at-sydney.shtml</a></p>
<i>Assessment and Examinations</i>	<p>Assessment requirements differ between units of study. Each unit of study listed on the On-line Unit of Study Handbook database outlines how you will be assessed for each unit of study you enrol in. Students will also normally be informed of assessment requirements in the first lecture or tutorial.</p> <p>Students having difficulty coping with their assessments or examinations are urged to take action as soon as possible and seek guidance from their Exchange Adviser. Strict time frames apply to students who choose to seek Special Consideration. More information about <i>Special Consideration</i> can be found at: <a href="http://sydney.edu.au/current_students/student_administration/examinations/special_consideration.shtml">http://sydney.edu.au/current_students/student_administration/examinations/special_consideration.shtml</a></p> <p>Draft examination timetables are normally released approximately two months after the start of each semester. Final examination timetables are normally released two weeks after later.</p> <p>Students are expected to remain at the University of Sydney until all required assessment is complete. Students cannot request early examinations to suit travel or holiday plans and are urged not to book end of semester holidays until their final examination timetable is confirmed. More information about <i>Examinations</i> can be found at: <a href="http://sydney.edu.au/current_students/student_administration/examinations/index.shtml">http://sydney.edu.au/current_students/student_administration/examinations/index.shtml</a></p>

## Academic Matters (continued)

<i>Transcripts &amp; Credit Transfer</i>	Examination results are released approximately 2-3 weeks after the end of semester. Students can view their results via the on-line student administration system (MyUni). International Services sends two copies of each student's official academic transcript directly to the home institution's Exchange Office approximately 4-6 weeks after results are finalised. The transfer of credit is the responsibility of the home institution.
<i>Grading</i>	<p>The Academic Board has adopted a set of grades that will be common to all undergraduate and postgraduate courses which award merit grades for coursework. Learning outcomes for a unit of study must be reported in the same way for all students enrolled in the unit. Reporting is done in one of two ways:</p> <p>(1) By grade and mark</p> <p>(2) By grade only – The grade should be either Satisfied Requirements (SR) or Failed Requirements (FR)</p> <p>A complete list of all Common Result Grades can be found on the back of the official academic transcript and in the <i>Assessment Policy 2011</i>; Schedule 1. (<a href="http://sydney.edu.au/policies/">http://sydney.edu.au/policies/</a>)</p>

## Health Insurance

<i>Mandatory Health Insurance details</i>	<p>It is a requirement of student visa conditions that international students have valid Overseas Student Health Cover (OSHC) through one of the five providers endorsed by the Australian government. (<a href="http://www.health.gov.au/internet/main/publishing.nsf/Content/Overseas+Student+Health+Cover+FAQ-1#Which">http://www.health.gov.au/internet/main/publishing.nsf/Content/Overseas+Student+Health+Cover+FAQ-1#Which</a>). Students can purchase OSHC through the University of Sydney or independently through one of the approved providers.</p> <p>The University of Sydney arranges the OSHC for students with our preferred provider Allianz Global Assistance Overseas Health Cover (<a href="https://www.oshcallianzassistance.com.au">https://www.oshcallianzassistance.com.au</a>). Once a student has been issued a Firm Offer to study at the University of Sydney, they indicate their wish for the University of Sydney to arrange OSHC on their behalf as part of the Acceptance of Offer procedure. Once payment is made, we notify DIBP (Department of Immigration and Border Protection) that the OSHC has been arranged. Students can then apply for their student visa.</p> <p>Students arranging their own health insurance independently should keep their receipt as evidence of payment. Students may be required to produce this receipt when they apply for their student visa, as the University will notify DIBP that we have not arranged OSHC on the student's behalf.</p> <p>Foreign citizens who have dual nationality with Australia, New Zealand citizens, and students on other temporary (non-student) Australian visas are not eligible for OSHC. You are, however, to purchase adequate private health insurance either through a provider in your home country, or through an Australian Provider offering Visitor's Health Cover, since you may not meet the eligibility requirements for cover by the Australian government's Medicare system (<a href="http://www.humanservices.gov.au/customer/services/medicare/medicare-card?utm_id=9">http://www.humanservices.gov.au/customer/services/medicare/medicare-card?utm_id=9</a>).</p> <p>OSHC begins from the day a student arrives in Australia, even if a student does not yet have their membership card. If medical assistance is required prior to activating membership, students should keep their receipts to submit with their claim.</p>												
<i>Can this be waived by a different health cover policy?</i>	As a result of special inter-governmental arrangements, the only exceptions apply to Belgian students, Norwegian students and Swedish students who are covered by insurance from CSN International (the Swedish National Board of Student Aid) or Kammarkollegiet (the Swedish Legal, Financial and Administration Agency). Swedish students without either of these must purchase OSHC.												
<i>Reciprocal Health Cover with the Australian Government</i>	<p>The Australian government has Reciprocal Health Care Agreements (RHCA) which entitle visitors from the countries listed below to access Medicare.</p> <table border="0"> <tr> <td>Belgium</td> <td>Finland</td> <td>Ireland</td> <td>Italy</td> <td>Malta</td> <td>New Zealand</td> </tr> <tr> <td>Norway</td> <td>Slovenia</td> <td>Sweden</td> <td>The Netherlands</td> <td>United Kingdom</td> <td></td> </tr> </table> <p>RHCA provide limited subsidised health services for <b>medically necessary</b> treatment while visiting Australia. Medically necessary treatment means any ill-health or injury which occurs while in Australia and requires treatment before a visitor returns home.</p> <p><b>It should be noted however, that all visitors entering Australia as students on a student visa MUST purchase Overseas Student Health Cover (OSHC) unless otherwise exempt.</b></p> <p>Further information about Medicare eligibility and how to enrol in Medicare can be obtained from <a href="http://www.humanservices.gov.au/customer/services/medicare/reciprocal-health-care-agreements?utm_id=9">http://www.humanservices.gov.au/customer/services/medicare/reciprocal-health-care-agreements?utm_id=9</a></p>	Belgium	Finland	Ireland	Italy	Malta	New Zealand	Norway	Slovenia	Sweden	The Netherlands	United Kingdom	
Belgium	Finland	Ireland	Italy	Malta	New Zealand								
Norway	Slovenia	Sweden	The Netherlands	United Kingdom									
<i>Approximately how much does OSHC cost?</i>	In 2014, the rate from Allianz Global Assistance Overseas Health Cover for one semester (6 months) is AUD\$309 and for one year (12 months) is AUD\$571. The 2015 rates are likely to be slightly higher.												

## Financial requirements

<i>Cost of Living</i>	We estimate students will require AUD\$12,000 per semester. More details can be found at: <a href="http://sydney.edu.au/future-students/international/undergraduate/predeparture-orientation/settling-in-setting-up.shtml">http://sydney.edu.au/future-students/international/undergraduate/predeparture-orientation/settling-in-setting-up.shtml</a>
<i>Financial requirements</i>	Citizens of some countries may be required to supply financial evidence when applying for their student visa. Students should refer to the on-line assessment for their country of citizenship ( <a href="http://www.immi.gov.au/visawizard">http://www.immi.gov.au/visawizard</a> ). The visa <b>Sub-class</b> for all exchange students is <b>Non-Award-575</b> .
<i>Exchange Tuition Fees</i>	Tuition fees are waived at the University of Sydney where a reciprocal exchange agreement has been signed, and students are formally nominated by their home university.
<i>Study Abroad Tuition (where applicable)</i>	Students who are <u>not</u> nominated as tuition-waiver exchange students may study at the University of Sydney via the Study Abroad Program. Eligibility, admission, application and course enrolment requirements are identical to those for the Exchange Program. Study Abroad tuition in 2014 is AUD\$11,640 per semester. It is expected to be slightly higher in 2015.
<i>Refund Policy (if applicable)</i>	<a href="http://sydney.edu.au/future-students/international/undergraduate/costs/refund-cancellation-policy.shtml">http://sydney.edu.au/future-students/international/undergraduate/costs/refund-cancellation-policy.shtml</a>
<i>Do I have to pay any mandatory costs?</i>	Some courses may have additional charges eg: laboratory costs, field trips, materials costs for art classes. These range between approximately AUD\$50 – 200. These costs are charged directly to the student by the faculty involved and are subject to increase each year.
<i>Student Amenities Fee</i>	The Student Services and Amenities Fee (SSAF) allows the University to further enhance the important co-curricular experiences that we can offer to our students. Most local and international students have to pay the SSAF which is AUD\$140.50 per semester in 2014. <b>International inbound exchange students are, however, exempt from paying this fee.</b> Students admitted under the Study Abroad Program will be required to pay the SSAF. More information is available at <a href="http://sydney.edu.au/current_students/student_administration/ssa_fee.shtml">http://sydney.edu.au/current_students/student_administration/ssa_fee.shtml</a> .

## Housing / Accommodation

<i>Is housing guaranteed?</i>	The University of Sydney is a commuter campus. Most local students either travel some distance to reach the campus or live with friends/family nearer to the campus. There are currently about 2,500 beds in on-campus housing, which means heavy competition for places. The University is, therefore, unable to guarantee on-campus housing. We anticipate more on-campus availability from 2015 onwards, when the University begins opening the additional 4,000 planned beds.
<i>On-campus</i>	International students at the University of Sydney can choose to apply for on-campus housing in one of the residential colleges, or choose to live off-campus in shared housing with other students. Detailed information about on-campus and off-campus accommodation is available on our website at <a href="http://sydney.edu.au/current_students/accommodation/">http://sydney.edu.au/current_students/accommodation/</a> Students interested in on-campus housing will need to submit applications directly to their preferred residential college/s. Residential colleges prefer applicants seeking one year placements from March to December. Most cannot admit students who start mid-year ie: July. The Sydney University Village (SUV) may be able to make exceptions.

## Housing / Accommodation (continued)

### Off-campus

The University of Sydney Accommodation Service provides housing assistance to guide students in their search for available and suitable housing off-campus.  
([http://sydney.edu.au/current\\_students/accommodation/](http://sydney.edu.au/current_students/accommodation/))

Students who plan to live off-campus, should arrive in Sydney at least two weeks prior to the Orientation program to find housing before semester begins. The Accommodation Information Service provides an accommodation advising service through the Accommodation Officers to assist new students in finding off-campus housing. Students are encouraged to use this service once they have arrived in Sydney.

The Accommodation Information Service also runs *New to Sydney – Accommodation Information Sessions* prior to semester. These are designed to explain temporary and permanent accommodation options. These sessions will provide information on the different types of accommodation available, where to look, and what students need to know about living in Sydney.

#### Semester in Australia

*Semester in Australia* is an organisation that secures fully-furnished housing for students studying in Sydney. All housing is within a short walk or a short bus ride of the University of Sydney. Staff will pick students up from the airport on arrival and take them straight to their apartment – for more information and to register go to: <http://www.semesterinaustralia.com/student-housing-services/sydney-housing-information/>.

#### Other Links

Rental Properties Search <http://www.domain.com.au/?mode=rent>  
<http://www.realestateview.com.au/Real-Estate/Residential/Rent.html>  
<http://flatmates.com.au>  
<http://flatmatefinders.com.au>  
<http://au.easyroommate.com>

NOTE: We do not recommend you secure rental accommodation whilst you are still overseas, without viewing a property in-person.

### Temporary Housing

#### Australian Homestay Network (AHN)

The University of Sydney has teamed with the Australian Homestay Network (AHN) to offer temporary homestay accommodation to newly-arrived international students. This service provides temporary housing upon arrival in Sydney until students find permanent accommodation or are able to move into their on-campus accommodation. Information about costs and the booking requirements for Temporary Accommodation can be found at:  
[http://sydney.edu.au/current\\_students/accommodation/off\\_campus/homestay.shtml](http://sydney.edu.au/current_students/accommodation/off_campus/homestay.shtml).

## Pre-arrival and Arrival information

### Pre-arrival Information

The online *Arrive and Thrive Guide* located at: [http://sydney.edu.au/future-students/study-abroad-exchange/orientation.shtml - prep](http://sydney.edu.au/future-students/study-abroad-exchange/orientation.shtml-prep) provides a helpful list of *Things to do before you arrive in Sydney*.

### Where is your nearest airport?

Sydney Airport is located approximately 12km from The University of Sydney. Travel time by car from the airport to the University during is approximately 20 minutes in non-peak hours. There are several options for transport from Sydney Airport to your accommodation. More information is available from the airport website: <http://www.sydneyairport.com.au/go.aspx>

## Orientation & Social Program

- Pre-semester Trips* Pre-semester trips both help new students to meet other international students and allow students to explore Sydney and its beautiful surrounds. Previous trips have included a 3-day Surf Camp, wine tasting in the Hunter Valley, whale watching and sand-boarding at Port Stephens and visits to the Australian Reptile Park.
- Each trip normally runs during the week prior to Orientation. Exact details of the trips being run, including reservation instructions, will be emailed to students approximately two months prior to the start of semester.
- Visit our website for more information:  
<http://sydney.edu.au/future-students/study-abroad-exchange/orientation.shtml>
- Orientation program* All students are strongly recommended to attend Orientation Programs. The detailed schedule is available on this website closer to the beginning of semester.  
<http://sydney.edu.au/future-students/study-abroad-exchange/orientation.shtml>
- Meet and Greet Arrival Sessions* are held daily in the week prior to the official Welcome and Enrolment Advising Session. These *Meet and Greet* sessions provides students with immediate information to help them settle in quickly into Sydney and provide the opportunity to meet other exchange students.
- New to Sydney – Accommodation Information Sessions* will be held about temporary and permanent accommodation options. These sessions will provide information on the different types of accommodation available, where to look, and what you need to know about living in Sydney. Staff will be able to answer any questions you might have, and you can meet other students who are new to Sydney.
- Accommodation Information sessions normally run in the week prior to the start of semester.  
**See tentative Orientation Dates under Semester Dates on page 3.**
- Buddy Club* Each semester, the Study Abroad and Exchange Unit coordinates the Buddy Club, a social mentoring program, designed to help students build social networks, engage with local students, adjust to life in Australia and make the most out of their semester abroad. Students will be invited to join the Buddy Club on Facebook for the relevant semester of study so that they can connect with other students before arriving in Australia.
- Organised activities included bushwalking in the Royal National Park, trivia evenings, pub nights, yum cha, harbour cruises, fancy dress parties, concerts, sports events, fairs, dinner parties, barbeques, guided tours, shopping, and fundraising events.
- For more information on the Buddy Club check out the Buddy Club video ([http://sydney.edu.au/internationaloffice/student/videos/stabex/buddy\\_program.wmv](http://sydney.edu.au/internationaloffice/student/videos/stabex/buddy_program.wmv)).
- Activities and Clubs* There are many opportunities to become part of the many activities available on campus. Students could do this by joining one of over 200 clubs and societies, participating in sporting activities, visiting the University's museums and art galleries, attending a concert, or just by sitting in one of the many coffee shops chatting with friends between lectures. Find out more at:  
[http://sydney.edu.au/current\\_students/clubs\\_activities/index.shtml](http://sydney.edu.au/current_students/clubs_activities/index.shtml)

## Services and Facilities

<i>Student Services</i>	Student Services includes the Counselling and Psychology Services (CAPS), Accommodation Service, Disability Services, Student Safety, Careers Centre, Chaplains, just to name a few. A full list of services can be found at: <a href="http://sydney.edu.au/current_students/student_services/">http://sydney.edu.au/current_students/student_services/</a>
Counselling and Psychological Services (CAPS)	<p>Counselling and Psychological Services (CAPS) aims to help international students develop successful strategies for coping with the challenges of living and studying in an unfamiliar culture, to achieve success in their studies and to make the experience of being an international student rewarding and enjoyable.</p> <p>Student Counsellors are qualified professionals with extensive experience in cross-cultural counselling. Counsellors provide an integrated service to students and their families, which include free and confidential counselling, welfare advice, information, and assistance with accessing other support services and resources on campus and in the community. More at: <a href="http://sydney.edu.au/current_students/counselling/">http://sydney.edu.au/current_students/counselling/</a></p>
<i>Disability Services</i>	The Disability Services Office at the University of Sydney is the principal point of contact and support for students with disabilities. Support services available in Australia may differ from those offered in a student's home country. Therefore, students who require special services such as note-taking, exam adjustments or assistance with physical access on campus, should review the services offered through the Disability Services Office early in their application process to determine if the services meet their requirements. More at: <a href="http://sydney.edu.au/stuserv/disability/inter.shtml">http://sydney.edu.au/stuserv/disability/inter.shtml</a> .
<i>Libraries</i>	The University of Sydney has several libraries on the various campuses. The Fisher Library, located on the Camperdown / Darlington campus is the largest, with 5.2 million items. More information about the libraries, locations, services and resources can be found at: <a href="http://www.library.usyd.edu.au">http://www.library.usyd.edu.au</a>
<i>Student IT</i>	<p>The University of Sydney provides a wide array of IT services and support to students at Sydney, especially designed so you get the most out of your student experience on campus. Some of these include your Unikey account, Student email, computer and internet access (including wifi), software and buying a computer.</p> <p>ICT Access Labs are located across several campuses and provide students with internet access, computers, print and scan facilities, in-person staff assistance and free basic laptop support.</p> <p>For more information about services, costs, and opening hours, please refer to the website: <a href="http://sydney.edu.au/ict/student/">http://sydney.edu.au/ict/student/</a>.</p>

## General Destination Information

<i>Local Information</i>	<p>Sydney Australia ..... <a href="http://www.sydneyaustralia.com">http://www.sydneyaustralia.com</a></p> <p>Official Sydney ..... <a href="http://www.sydney.com">http://www.sydney.com</a></p> <p>Visit NSW - New South Wales Tourism ..... <a href="http://www.visitnsw.com">http://www.visitnsw.com</a></p> <p>What's On Sydney ..... <a href="http://www.whatsonsydney.com">http://www.whatsonsydney.com</a></p> <p>City of Sydney ..... <a href="http://www.cityofsydney.nsw.gov.au">http://www.cityofsydney.nsw.gov.au</a></p> <p>NSW Transport Information ..... <a href="http://www.131500.com.au">http://www.131500.com.au</a></p> <p>Sydney Airport ..... <a href="http://www.sydneyairport.com">http://www.sydneyairport.com</a></p> <p>Sydney Morning Herald News ..... <a href="http://www.smh.com.au">http://www.smh.com.au</a></p>
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